

NOMINATION PACKAGE

CANADIAN TAMILS' CHAMBER OF COMMERCE

12th ANNUAL ENTREPRENEUR AWARDS

INFORMATION

Purpose

To provide public recognition and education about outstanding business carried on by Tamil Canadians and their achievements in commerce and community development.

Preamble

Enclosed is a nomination package for The Entrepreneur Awards in Business. These awards were created to recognize the outstanding efforts by Tamil Canadians in the business community. The Chamber Award Selection Committee asks that the information be provided as it pertains to your Canadian *operations only*. The Chamber has made best efforts to design this nomination form so that nominated businesses can provide the Selection Committee with appropriate facts without divulging any information that the company deems confidential. All nominees are permitted to provide additional attachments wherever necessary. It is the sole responsibility of *the nominee* to make sure that all information submitted is correct to the best of its ability and provided to the Chamber on or before the specified deadline for receipt of nominations. The Selection Committee will only see your form. *All information listed in your nomination form will be held in the strictest of confidence.*

Method of Selection

A selection committee, approved by the Board, will be responsible for the selection of the winners for these awards. The committee will consist of 5 persons, two from within the board and three from within the members or the public. The selection committee will study suggestions and nominations made, independently review the nominations and supporting documentation, visit the businesses, and ultimately select the winners. The selection committee reserves the right to request additional information, relating to the nominated business, if necessary. The Selection Committee, if it deems appropriate, may recommend that an award may not be presented when there are no qualified candidates.

Time Deadlines to Remember

All nominations should be mailed to the CTCC office, or submitted through the CTCC website. Letters sent to the CTCC office should be marked "private & confidential" and should be put in a mailbox before February 25th, 2010, giving enough time for it to be received before March 1st 2010. When submitting through our website, nominations can be made up until 5:00 pm on March 1st, 2010.

Exclusions

Members of the Board of Directors, Advisory Council Members and Entrepreneur Awards 2010 Selection Committee Members are not eligible to be nominated for these awards.

Contact

For further inquiries, contact CTCC office at 416-335-9791 or Ken Kirupa at 416-294-9322 or by e-mail to kenkirupa@gmail.com or through CTCC e-mail: webmaster@ctcc.ca

BUSINESSES MAY ONLY BE HONORED ONE TIME IN ANY ONE OF THE CATEGORIES

AWARD CATEGORY AND ELIGIBILITY CRITERIA

Best Entrepreneur Award

- In business for minimum of 4 years.
- # of Employees.
- Business should demonstrate overall stability and growth, employment increases and increase in customer radius.
- When compared to others in the industry or field of competition, business nominated should have a leadership position.
- Business should enjoy good visibility and image in the community.
- Company employees should enjoy good "quality of life" in the work environment.
- Civic and/or volunteer work by the owner or employees will be considered as well.
- Business nominated is *not* required to be a past or present member of The Chamber.
- Evidence of innovation in product development or marketing
- Community orientation

Best Woman Entrepreneur Award

- In business for minimum of 4 years.
- Business should demonstrate overall stability and growth, employment increases and increase in customer radius.
- When compared to others in the industry or field of competition, business nominated should have a leadership position.
- Business should enjoy good visibility and image in the community.
- Company employees should enjoy good "quality of life" in the work environment.
- Civic and/or volunteer work will be considered as well.
- Business nominated is *not* required to be a past or present member of The Chamber.
- Evidence of innovation in product development or marketing
- Community orientation

Best Young Entrepreneur Award

- In business for at least 2 years
- Wide market for product or service
- # of Employees
- Evidence of innovation in product development or marketing
- Good reputation
- Community orientation
- Should be less than 30 years of age

Marketing Award

- Individual business or service
- In business for at least 2 years
- Unique methods to target audiences
- Utilizes innovative and traditional methods of marketing creatively
- Use of website, stationary, TV/radio, print ads – 3 out 5
- Corporation – 50 people or more are not eligible

Most Outstanding Professional Award

- Nominated by the Board of Directors
- Displays evidence of individuality

Most Outstanding Community Service Person Award

- Nominated by the Board of Directors
- Acts as a community leader and offers support to various organizations

CANADIAN TAMILS' CHAMBER OF COMMERCE

NOMINATION FORM (2010) FOR THE 12TH ANNUAL ENTREPRENEUR AWARDS

Award being nominated for (please choose one):

- Best Entrepreneur Award** **Best Young Entrepreneur Award**
 Best Woman Entrepreneur Award **Best Marketing Award**
 Most Outstanding Professional Award **Most Outstanding Community Service Person Award**
(Please fill 1-6 only & if applicable) (Please fill 1-6 only & if applicable)

1) Name of Nominee: _____

2) Age (Only if applying for the Best Young Entrepreneur Award): _____

3) Name of Business: _____

4) Type of Business: _____

5) Address: _____

6) Tel: (Business) _____ (Home/Cell) _____

7) Start Date of Business: _____ Number of Employees: _____

8) Net Asset Value of Business: \$ _____ Annual Sales: \$ _____

9) Reasons for Recommendation:

- * _____
- * _____
- * _____
- * _____
- * _____

10) Additional Comments:

- * _____
- * _____
- * _____
- * _____
- * _____

11) I hereby consent to my nomination for the award category listed above:

(Signature of Nominee)

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ACKNOWLEDGEMENT & AUTHORIZATION

I certify that the information contained herein is true and correct to the best of my knowledge. I agree to allow the Chamber Selection Committee to contact appropriate agencies or individuals *only to verify any statements made on my nomination form*. I consent to provide additional information and/or documentation as required, plus an on-site review by the Selection Committee if requested. By signing this form, I allow the Chamber to use my name and/or my business's name in promoting this program. In consideration for my nomination and possible selection as The Canadian Tamils' Chamber of Commerce Entrepreneur Award winner, I agree to hold harmless The Canadian Tamil's Chamber of Commerce, its officers and employees, and the Selection Committee of the Chamber along with all of its subcommittees.

Signature of Nominee

Date

Conditions of Entry

1. The closing date for receipt of completed entry forms is Monday March 1st 2010 at 5pm.
2. Entries may be made in more than one category (for multiple entries please submit each entry on a separate form).
3. The Awards are only open to organizations and individuals operating within Canada
4. Entries must address the criteria established for each category and against which the Selection Committee must make their decision.
5. Short listed organizations in each category may be visited by representatives of the Selection Committee to validate their entry and assist with their final decision.
6. In certain cases, short listed organizations may be invited to give a short presentation on their entries.
7. Finalists will be invited to the Entrepreneur Awards Gala Night to be held on Saturday April 10th 2010 when the winner in each category will be announced. .
8. The Selection Committee's decision is final and no correspondence will be entered into.
9. All information will be treated as confidential. It will not be used for any purpose other than judging the competition.

To be filled by Nominator:

Name: _____ Designation: _____

Signature: _____ Date: _____

Mailing Address for the Completed Nomination Forms:

Selection Committee
Entrepreneur Awards Gala-2010
CTCC
209-5200 Finch Ave East
Scarborough, Ontario
M1S 4Z4