



CANADIAN TAMIL'S CHAMBER OF COMMERCE
ANNUAL AWARD NOMINATION PACKAGE

Due Date: February 22nd 2019 5:00PM



Canadian Tamils'
Chamber of Commerce®

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About CTCC:

The Canadian Tamils' Chamber of Commerce (CTCC) was established as a voluntary non-profit, non-sectarian, non-sectional organization in 1991 to develop and foster entrepreneurship. For over 27 years, CTCC has built a strong community that consists of innovative, successful and passionate individuals who continue to lead more than 500,000 strong Canadian Tamil community to success.

CTCC has become the platform that connects entrepreneurs and business professionals to develop and grow in Canada's diverse economy. Through the use of educational, philanthropic and networking initiatives, CTCC aims towards enriching the socioeconomic development of the Canadian Tamil community. We seek to facilitate local and global opportunities and provide members with a supportive environment to develop skills and promote economic growth in Canada.

Our Mission:

CTCC shall be the nexus of the Canadian Tamil business community. It shall develop and foster entrepreneurship and community engagement by:

- Providing members with a forum to network, share ideas and experiences in order to promote mutual business success;
- Supporting emerging enterprises and entrepreneurs through seminars, workshops and conferences;
- Recognizing and promoting the success and contribution of Tamil Canadians;
- Promoting charitableness and volunteerism in the community; and
- Facilitating and strengthening opportunities for members in the field of trade and commerce, locally, nationally, and globally



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CANADIAN TAMIL'S CHAMBER OF COMMERCE ANNUAL AWARD NOMINATION PACKAGE AWARDS INFORMATION

Purpose

Recognizing, promoting and celebrating the success and contributions of Tamil Canadians in the fields of entrepreneurship, marketing, professional/academic achievement, and community service.

Preamble

Enclosed is the nomination package for CTCC's Annual Entrepreneurship Awards Gala for **2019**. These awards are presented to recognize the outstanding achievements and contributions by the Tamil Canadian business community. The nomination form is designed to gather information necessary for the Awards selection committee with appropriate facts to facilitate the selection process. Information provided for each of the criteria should pertain to the contributions and achievements in Canada except for the academic and professional designations for the Most Outstanding Professional /Academic Award. All nominees are encouraged to provide additional information in an attachment where appropriate. It is the responsibility of the nominee and nominator to ensure that all information submitted is accurate to the best of his/her knowledge. It is the responsibility of each applicant to ensure that all requested material is submitted in full and on time. Failure to do so will result in disqualification without notification.

The nomination package should be submitted to the Chamber on or before the specified deadline of **February 22 2019, 5PM**. All information listed in your nomination form will be used only for nomination committee purposes. Please note, that only award winners selected by the committee will be contacted.

Method of Selection

The Award Selection Committee, appointed by the Board, will be responsible for the selection of the winners for these awards. The Award Selection Committee will consist of three members of the CTCC. The Award Selection Committee will review the nomination package and supporting documentation, visit the business organizations and interview the nominees as appropriate in order to select the winners. The Award Selection Committee reserves the right to request additional information, relating to the nominee, if necessary. The Award Selection Committee, if it deems appropriate, may recommend that an award may not be presented when there are no qualified candidates.

Time Deadlines to Remember

All nominations should be mailed to the CTCC office, or emailed to info@ctcc.ca. Letters sent either by post to CTCC office or by email should be marked "Gala Awards Nomination Package, private & confidential" and received at CTCC office by email or on or before **February 22, 2019 at 5PM**

Exclusions

Members of the Board of Directors, Advisory Panel Members and **2019** Awards Selection Committee Members are not eligible to be nominated for these awards.

Contact

For further inquiries, contact (need to include nomination committee and their respective contact info) or by e-mail to info@ctcc.ca



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AWARD CATEGORY AND CRITERIA FOR SELECTIONS

Best Entrepreneur Award

- Entrepreneurial Spirit
- Creativity and innovation
- Length of time of the business for which nominee is being nominated is in business.
- Number of employees in the business organization
- Stability and growth in the last 2 years
- Visibility of the business operations
- Contribution to the community through charitableness and volunteerism

Best Woman Entrepreneur Award

- Entrepreneurial Spirit
- Creativity and innovation
- Length of time of the business for which nominee is being nominated is in business.
- Number of employees in the business organization
- Stability and growth in the last 2 years
- Visibility of the business operations
- Contribution to the community through charitableness and volunteerism
- Eligible only for Women

Best Young Entrepreneur Award

- Should be of less than 40 years old
- Entrepreneurial Spirit
- Creativity and innovation
- Length of time of the business for which nominee is being nominated is in business.
- Number of employees in the business organization
- Stability and growth in the last 2 years
- Visibility of the business operations
- Contribution to the community through charitableness and volunteerism



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Marketing Award

- Creativity and innovation
- Length of time of the business for which nominee is being nominated is in business.
- Number of employees in the business organization
- Stability and growth in the last 2 years
- Visibility of the business operations
- Contribution to the community through charitableness and volunteerism
- Unique methods to target audiences
- Utilizes innovative and traditional methods of marketing
- Use of website, stationary, TV/radio, social media, and/or print advertisement

Most Outstanding Professional /Academic Award

- Professional /academic qualifications
- Professional achievement in nominee's field
- Professional/academic affiliations
- Minimum 5 years after the achievement of academic/professional designation
- Contribution to the community through volunteerism
- Industry awards and special recognitions received
- Significant success and or accomplishment by the nominee in chosen field.
- Leadership both professionally and through community involvement

Most Outstanding Community Service Award

- Contribution to the community through volunteerism
- Positions held in community organizations
- Leadership through community involvement



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NOMINEE QUESTIONS

Award being nominated for (please choose one):

- | | |
|---|---|
| <input type="checkbox"/> Best Entrepreneur Award | <input type="checkbox"/> Best Young Entrepreneur Award |
| <input type="checkbox"/> Best Woman Entrepreneur Award | <input type="checkbox"/> Most Outstanding Professional/ Academic Award |
| <input type="checkbox"/> Best Marketing Award | <input type="checkbox"/> Most Outstanding Community Service Person Award |

1) Name of Nominee: _____

2) Age (Only if applying for the Best Young Entrepreneur Award): _____

3) Name of Business: _____

4) Type of Business: _____

5) Profession (Only applicable to Most Outstanding Professional /Academic Award): _____

5) Address: _____

6) Tel: (Business) _____ (Home/Cell) _____

7) Start Date of Business: _____ Number of Employees: _____

8) Net Asset Value of Business: \$ _____ Annual Sales: \$ _____

9) Reasons for Recommendation:

* _____

* _____

10) Additional Comments:

* _____

* _____

Note: Questions 3, 4, 7 and 8 are not applicable for Most Outstanding Professional /Academic Award and Most Outstanding Community Service Person Award

11) I hereby consent to my nomination for the award category listed above: _____
(Signature of Nominee)



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ACKNOWLEDGEMENT & AUTHORIZATION

I certify that the information contained herein is true and correct to the best of my knowledge. I agree to allow the Chamber Selection Committee to contact appropriate agencies or individuals only to verify any statements made on my nomination form. I assent to provide additional information and/or documentation as required, plus an on-site review by the Selection Committee if requested. By signing this form, I allow the The Chamber to use my name and/or my business's name in promoting this program. In consideration for my nomination and possible selection as The Canadian Tamils Chamber of Commerce Award winner, I agree to hold harmless The Canadian Tamil's Chamber of Commerce, its directors, officers and employees, and the Selection Committee of the Chamber along with all of its subcommittees.

Signature of Nominee

Date

Conditions of Entry

1. The closing date for receipt of completed entry forms is February 22, 2019 at 5PM
2. Entries may be made in more than one category (for multiple entries please submit each entry on a separate form).
3. The Awards are only open to organizations and individuals operating within Canada
4. Entries must address the criteria established for each category and against which the Selection Committee will make their decisions.
5. Short listed organizations in each category may be visited by representatives of the Award Selection Committee to validate information and assist with final decision.
6. In certain cases, short listed nominees may be invited to give a short presentation to the Award Selection Committee.
7. Finalists will be invited to the Entrepreneur Awards Gala Night to be held on **Saturday April 27th 2019** when the winner in each category will be announced.
8. The Awards Selection Committee's decision is final and no correspondence will be entered into.
9. All information will be treated as confidential. It will not be used for any purpose other than judging the competition.

To be filled by Nominator:

Name: _____
Designation: _____
Signature: _____
Date: _____

Mailing Address for the Completed Nomination Forms:

Awards Selection Committee
Entrepreneur Awards Gala Nomination Package-2019
CTCC
Suite 209
5200 Finch Ave East
Scarborough, Ontario, M1S 4Z4